



City of Roseville

29777 Gratiot, P.O. Box 290
Roseville Mi 48066

APPLICATION FOR CERTIFICATE OF REGISTRATION
(Non-Owner Occupied Housing Structure)
Please Print

Rental Address _____ Number of Units _____

Owner Information

Name (Last, First, Middle) _____

Mailing Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Other Phone _____

Driver's License # _____ State _____ Date of Birth _____

Agent Information (If Applicable)

Name (Last, First, Middle) _____

Mailing Address _____

City _____ State _____ Zip _____

Daytime Phone _____ Other Phone _____

Driver's License # _____ State _____ Date of Birth _____

Tenant Information – (Use separate sheet or back of page for more than one tenant)

Name (Last, First, Middle) _____

Housing Unit Identification (Upper, Lower, A, B) _____

Daytime Phone _____ Home Phone _____

I hereby swear to the truth of the matters stated herein.

Signature of Owner/Agent _____

Print Name Signed _____ Date _____

FOR OFFICE USE ONLY

Date Application Received ____ - ____ - ____

Registration Fee \$ _____ Permit Number _____

Notes: _____



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ROSEVILLE, MICHIGAN 48066

“NON-OWNER OCCUPIED HOUSING ORDINANCE” #1096

FEE SCHEDULE

(Note: Registration is valid for three years)

Single Family Residential (Initial Registration)	\$150.00
Additional unit at same location (Single Family, Duplex)	\$50.00
Multi-Family Residential, including Apts (Initial Registration)	\$100.00
Each Additional Unit at same location	\$50.00
Condominium (Initial Registration)	\$100.00
Each additional unit at same location (same owner)	\$50.00

(Note: Initial Inspection & 1st Re-Inspection are included in registration fees)

Re-inspection due to no one at site at pre-arranged time	\$25.00
First re-inspection due to issuance of notice of violation	- 0 -
Additional Inspections	\$25.00
Transfer of Ownership	\$10.00
Appeal	\$300.00

**NOTE: PAYMENT IS EXPECTED WHEN REGISTERING.
PLEASE ENCLOSE CHECK WITH APPLICATION.**

SEE REVERSE SIDE FOR APPLICATION